



Airport Service Charges

taking effect from: 31 December 2008

Katowice International Airport in Pyrzowice

Consolidated text including changes introduced by GTL SA Management Board's Resolution no 20/VI/2023 from 22.06.2023. The changes are effective from 29.12.2023

Based on the decisions of the President of the Civil Aviation Office nr ULC-LER-3/4121-00034/2008-03.

The present document of airport service charges encompasses tariffs charged by the Upper Silesian Aviation Group, which will hereby be referred to as GTL SA, under whose management is Katowice International Airport in Pyrzowice (www.katowice-airport.com).

DEFINITIONS

1. For the purpose of this document, the following definitions will apply:
 - 1.1 **Katowice International Airport** – Katowice International Airport in Pyrzowice address: 42-625 Ożarówice, ul. Wolności 90, www.katowice-airport.com
 - 1.2 **GTL SA** – The Upper Silesian Aviation Group with its office in Katowice, registered at the Regional Court in Katowice, 8th division of the National Court Register under number 0000023650, with seed capital, entered capital of PLN 137 069 300, BDO 000019941, address: Al. Korfantego 38, 40-161 Katowice www.katowice-airport.com, NIP: EU PL 634-012-80-15.
 - 1.3 **Maximum Takeoff Weight (MTOW)** – the maximum take-off weight of an aircraft approved for take-off, as stated in the certificate of airworthiness, log book, noise certificate or any other equivalent documentation. Should the MTOW not be directly stated, for the purposes of tariff calculations, the highest takeoff weight for an aircraft of that class will apply.
 - 1.4 **Departing passenger** – a person travelling by aircraft, not being a member of the crew, who is subject to clearance at a given airport.
 - 1.5 **Transit passenger** – a passenger, as defined in article 2 point 11 of Aviation Act dated 3 July 2002 (Journal of Laws No. 130 item 1112, with later amendments).
 - 1.6 **Regular air transport and regular air service** – transport as defined in article 2 point 14. of Aviation Act dated 3 July 2002. (Journal of Laws No. 130 item 1112, with later amendments).
 - 1.7 **Charter traffic** – transport as defined in article 2. point 15 of Aviation Act dated 3 July 2002 (Journal of Laws No. 130 item 1112, with later amendments).
 - 1.8 **Long distance flight** – for the purposes of this document of tariffs, a long-distance flight is defined as involving a single flight of min. 6 hours duration.
 - 1.9 **New connection in regular scheduled air traffic** – a connection which fulfils the following requirements:
 - a) It will be handled with a frequency of at least 1 operation weekly for at least 3 months,

- b) had not been introduced by the same carrier in the 12 calendar months preceding its introduction,
 - c) is not a transit flight,
 - d) will be introduced after the tariffs and charges defined within this document will have taken effect.
 - e) Status of a new connection in regular scheduled air traffic is assigned for a period of 5 years.
- 1.10 **New charter connection** – a connection which fulfils the following requirements:
- a) is not an existing connection from Katowice International Airport at the time of its introduction,
 - b) had not been introduced by the same carrier in the 12 calendar months preceding its introduction,
 - c) will be introduced after the tariffs and charges defined within this document will have taken effect.
 - d) It is a direct or layover flight,
 - e) Status of a new connection in charter scheduled air traffic is assigned for a period of 5 years.
- 1.11 **User** – an aircraft operator who is the beneficiary of services or an entity by order of whom services are rendered and is under an independent contractual agreement with GTL SA.
- 1.12 **Home base** – an airport with which the carrier fulfils the following conditions:
- a) performs technical support and service of minimum three aircrafts, which is evidenced by documentation endorsed by civil aviation authorities,
 - b) has entered into a contractual agreement with GTL SA, which explicitly states that Katowice International Airport is this carrier's home base.

GENERAL PROVISIONS

2. Airport charges consist of standard charges which include aircraft landing charge, departing passenger charge, security charge, aircraft parking charge, additional charges.
- 2.1 The charges set forward in the present tariff do not include VAT, which shall be added in accordance with the rates applicable as per Polish Taxation Law.
 - 2.2 All charges set forward in the present tariff are expressed in Polish zlotys (PLN).
 - 2.3 Aircraft landing charges, departing passenger charges and aircraft parking charges are not collected in the case of aircraft operating rescue flights in natural disasters as well as flights rescuing human life and health, unless such flights are operated as a commercial activity (art. 76 of Aviation Act dated 3 July 2002, Journal of Laws No. 130, item 1112, with later amendments). In particular, formations of medical aircraft

operating life-saving flights or any other flight related to catastrophic events, epidemics and natural disasters. Aircraft landing charges are waived on the basis of a written directive of the hospital registrar or director of the health-care facility upon whose instructions the flight is deemed necessary and other situations or documented events in which the waiving of airport charges is deemed to be necessary.

- 2.4 Charges for state aircraft operating in the interest of public or national safety, the protection of national borders or search and rescue missions are calculated as per the regulation of the Minister of Infrastructure dated the 14 April 2004 on airport charges regarding aircraft performing missions involving national safety, national border protection or search and rescue missions (Journal of Laws 2004 No. 122, item 1268).
- 2.5 Charges set forward in the following tariff are to be made payable to GTL SA by aircraft users as beneficiaries of services provided by Katowice International Airport. In all cases resulting in difficulty in user identification, the tariff will be charged to the aircraft owner.
- 2.6 Usage of the airport services is synonymous with accepting the conditions of the charges and tariffs set forward in this document.

STANDARD AIRPORT CHARGES

Aircraft landing charge

3. An aircraft landing charge is payable for each landing of an aircraft at an aerodrome. This charge incorporates aircraft takeoffs.
 - 3.1 For aircraft with a MTOW of up to 2 metric tonnes, the landing charge amounts to 200 PLN.
 - 3.2 For helicopters, the charge amounts to 50% of the charges specified in point 3.3.
 - 3.3 For aircraft with a MTOW of over 2 metric tonnes, the landing charge is payable per each commenced tonne of the MTOW and amounts to:

Table 1. Landing charges

Annual number of landings performed by given carrier from... to...	Charge for each commenced metric tonne of the MTOW (PLN)
A	B
Up to 500	43
501 – 1 000	36
1 001 – 2 000	30
2 001 – 3 000	27
3 001 – 4 000	25
4 001 – 5 000	23
5 001 – 6 000	22
6 001 – 7 000	18
7 001 – 8 000	14
8 001 – 9 000	9
Over 9 000	4.50

In Table 1, the landing charge is calculated in a given range according to the charge in column B per each commenced metric tonne of the MTOW, after exceeding a given range (column A) each subsequent landing is calculated from the following range, thus resulting in a lower charge (column B) per each commenced metric tonne of the MTOW and so forth. The charge is calculated according to the number of landings. The settlement period is an interval of one year as defined in paragraph 5.

Departing Passenger Charge

4. The Departing Passenger Charge is payable per each departing passenger with the following exemptions:
 - a) Transit passengers,
 - b) Children under 2 years old, who are not entitled to occupy a seat in the aircraft,
 and amounts to:

Table 2. Departing passenger charges

Annual number of departing passengers of a given operator from... to...	Departing passenger charge (PLN)
A	B
Up to 100 000	30
100 001 – 200 000	27
200 001 – 300 000	23
300 001 – 400 000	19
400 001 – 500 000	16
500 001 – 600 000	15
600 001 – 700 000	12
700 001 – 800 000	9
800 001 – 900 000	6
900 001 – 1 000 000	4
1 000 001 – 1 100 000	3.30
Over 1 100 000	2.50

In Table 2, the departing passenger charge is calculated within a given range according to the charge in column B, after exceeding a given range (column A) each subsequent passenger is calculated from the following range and so forth, within the subsequent ranges and charges (Column B). The settlement period is an interval of one year as defined in paragraph 5.

- The period of one year is taken to denote one calendar year. Within the first year after the implementation of the said tariff, the settlement period is taken to denote the time period beginning from the introduction of the said tariff to the 31 December of that year. If a user applies in writing for changes to the settlement period of charges stated in paragraphs 3.3. and 4 the calendar year charge period may be substituted with an alternate 12-month period. After closing of one annual settlement period of charges stated in paragraphs 3.3. and 4 the accrual of charges commences once again from the first range specified in Tables 1 and 2.

Aircraft Parking Charge

6. An aircraft parking charge is levied for the parking of an aircraft.
 - 6.1 The charge for parking of the aircraft is collected for every commenced tonne of the maximum take-off weight and for every commenced 24 hours and amounts to 12 PLN.
 - 6.2 Parking time is accrued from time of landing to time of take off.
 - 6.3 Charges defined in paragraph 6.1 are not levied on aircraft parking for up to 4 hours.
 - 6.4 Charges are not levied on aircraft for which Katowice International Airport is the home base.

Passenger and luggage security provision and security check charge

7. Passenger and luggage security provision and security check charge is payable per each departing passenger.

Departing passenger	Charge (PLN)
Domestic and international traffic	7.00

The following shall be exempted from the charge:

- transit passengers,
- children under 2 years old, who are not entitled to occupy a seat in the aircraft.

ADDITIONAL CHARGES

8. Additional services included in this document are rendered on the basis of applications submitted by the user prior to the provision of said services, with the exception of services indicated in paragraph 8.2.
 - 8.1 Charges for additional services rendered and not presented in this document, are determined on an individual basis, prior to the provision of said services.
 - 8.2 The removal of contaminants from aerodrome surfaces.
Charges are levied for the removal of contamination caused by the user per each commenced 10 m² of aerodrome surface, or part thereof, in accordance with the following tariff:

Service	Charge PLN
Removal of fuel and grease spills	2 000
Removal of other contaminants	1 500

8.3 Additional security for parked aircraft.

Charges are levied for the following non-standard security services of aircraft parked at the airport:

Service	Charge
Aircraft security (PLN/hr for each security guard)	350
Special lighting requirements for parking bay (PLN/h) for each additional lighting fixture	220
Parking stand enclosure (fencing)	500

8.4 A conveying charge is levied per individual convoy of consignments, from the aircraft to the Cargo storage facility within the restricted area, in accordance with the following tariff:

- a) The escort of valuable goods – private client – 100 PLN,
- b) The escort of valuable goods – financial institution – 400 PLN,
- c) Other consignments – 50 PLN per guard participating in the convoy.

8.5 A charge amounting to 100 PLN per procedure shall be levied for the refuelling/defuelling of an aircraft in circumstances where passengers are in the process of boarding/deboarding the aircraft or remain onboard the aircraft during the procedure in accordance the wishes of the aircraft commanding officer or other aircraft user representative. Aircraft whose home base is Katowice International Airport are exempt from these charges.

DISCOUNTS – TERMS AND CONDITIONS

9. Discounts are provided on the basis of written application submitted by the user or the basis of a contracted agreement between the user and GTL SA, prior to the flight being executed.

9.1 Discounts shall not apply to executed flights, if the procedure defined in paragraph 9 is not adhered to. Charges including discounts are levied in accordance with the conditions defined in the present document.

Discounts for long-distance air traffic

- 9.2 Long-distance flights are granted a 50% discount on landing charges and departing passenger charges, as defined in paragraphs 3.3 and 4 in the present document. Long-distance cargo flights are granted a 50% discount on landing charges as per paragraph 3.3.

Discounts for passenger traffic

- 9.3 A discount is offered for regular passenger operation charges, as defined in paragraphs 3.3 and 4. The extent of this discount is dependent on the number of landings from the 1st–15th day of a calendar month, and the number of landings from the 16th day till the end of each calendar month. The discount involves departing passenger charges and landing charges in accordance with the following tariff:

Number of landings within settlement period from the 1st – 15th day, and from the 16th day to the end of a calendar month	Discount
A	B
71 – 80	5%
81 – 90	10%
91 – 100	12%
101 – 110	15%
Over 111	18%

Paragraph 9 is not applicable for granting a discount.

- 9.4 Should a new regular passenger connection be established at Katowice International Airport, a discount is offered for landing charges as well as departing passenger charges for a period of 5 years from the date the discount is offered by GTL SA in accordance with the following tariff:

Discounts valid period	New regular connection Departing passenger discount (%)	New regular connection MTOW discount (%)
1st year	60	65
2nd year	40	50
3rd year	20	25
4th year	10	15
5th year	10	10

Discounts obtained on the basis of new connections automatically excludes the concurrent inclusion of this connection into the system of charges defined in paragraphs 3.3 or 4, or inclusion in the system of discounts as defined by paragraphs 9.2 and 9.4.

- 9.5 Discounts available for charter passenger operations are dependent on the number of landings per calendar year in accordance with the following tariff:

Number of landings in a calendar year	Discount
A	B
101 – 200	10%
Over 200	30%

The settlement period is defined as one calendar year. Obtained discounts automatically exclude the concurrent inclusion of the number of landings as per paragraphs 9.2 and 9.7.

- 9.6 In the event of opening a new connection in charter scheduled air traffic at Katowice International Airport, a discount is assigned for the fees for landing and for each departing passenger, for a period of 5 years, counting from the day when GTL SA has decided about giving such a discount. In accordance with the table below:

Discount valid period	New charter connection Departing passenger discount (%)	New charter connection MTOW discount (%)
1st year	27	41
2nd year	20	37
3rd year	14	32
4th year	14	32
5th year	14	32

Discounts obtained on the basis of new connections automatically excludes the concurrent inclusion of this connection into the system of charges defined in paragraphs 3.3 or 4, or inclusion in the system of discounts as defined by paragraphs 9.2 and 9.6.

Discounts – cargo traffic directly associated with the transport of goods or mail

- 9.7 Discounts are available for the transfer of cargo directly associated with the transport of goods or mail and executed by aircraft with a MTOW of up to 55 metric tonnes. Discounts are offered on the basis of the number of landings in a calendar month and in accordance with the following tariff:

Number of landings in a calendar month	Discount
A	B
31 – 45	25%
46 – 55	30%
Over 55	35%

Discounts obtained as defined in paragraphs 9.5 or 9.7 automatically excludes the concurrent inclusion of these landings into the system of charges defined in this tariff.

- 9.8 Discounts are available for the transfer of cargo directly associated with the transport of goods or mail and executed by aircraft with a MTOW of over 55 metric tonnes. Discounts are offered on the basis of the number of landings in a calendar year and in accordance with the following tariff:

Number of landings in a calendar year	Discount
A	B
1 – 5	20%
6 – 10	30%
Over 10	40%

Other discounts – terms and conditions

- 9.9 For training or technical flights, a discount of 50% from the landing charge defined in paragraph 3 is applicable. Training, school, or technical flights are not included in the system of charges defined in paragraph 3.3 and 4 and the structure of discounts defined in paragraphs 9.3 and 9.5.
- 9.10 A 50% discount on landing charges will be granted for flights which, for technical or meteorological reasons, are required to return to the airport of origin.
- 9.11 For air carriers handling domestic regular traffic, a 30% discount on landing and passenger charges is granted.
- 9.12 In unexpected circumstances above and beyond the control of aerodrome management, resulting in a direct and significant impact on the level of unit costs for services rendered, GTL SA reserves the right to revoke each, and every discount presented in this document.

SETTLEMENT OF AIRPORT CHARGES – TERMS AND CONDITIONS

10. Charges presented in this document are to be settled in the GTL SA Sales Department prior to take off.
- 10.1 On the basis of a contracted agreement between GTL SA and Polcard, which provides credit card services for credit cards, the GTL SA Sales Department is obligated to detain credit cards or to refuse to accept credit cards as per instructions from Polcard representatives. "Instructions" are taken to mean directives places by telephone by the operators of Polcard, the "STOPLIST" or the transaction being refused.
- 10.2 All grievances resulting from the detention or non-acceptance of a given credit card, or other valid form of payment should be referred to "Polcard".
- 10.3 GTL SA does not accept responsibility for the decisions issued by "Polcard" representatives.
- 10.4 The Sales Department reserves the right to refuse to accept soiled or worn credit cards or banknotes, as well as those, for which there are well-founded grounds to doubt their authenticity.

- 10.5 The refusal to accept the disputed (or seized) credit cards or banknotes does not exempt the payee from the settlement of charges defined in this document.
- 10.6 Aerodrome users systematically utilising airport services may be bulk-billed for the time period from the 1st calendar day of a given month to the 15th day of that month, and from the 16th day of a calendar month to the last day of that calendar month. For the discounts stated in paragraph 9.10, a monthly settlement period will be applied.
- 10.7 Payment of charges stated in paragraph 10.6 will be made in PLN within the time period and according to the bank account stated on the invoice.
- 10.8 Sporadic aerodrome users and those commencing their activities at Katowice International Airport, as well as users who are in arrears in terms of payments for the present or preceding calendar year in order to secure claims on account of aerodrome charges may be required to make an advance payment, provide a bank or insurance guarantee for the airport services prior to their provision.
- 10.9 In circumstances in which the payment of aerodrome charges remains in arrears, management reserves the right to impound an aircraft as per article 78 of Aviation Act dated 3 July 2002 (Journal of Laws No. 130, item 1112, with later amendments) and apply an additional parking charge amounting to 300% of the charges in effect. Failure to settle payments within the given time period may result in accrued interest at 150% (at statutory interest rates).

FINAL AND TRANSITORY RESOLUTIONS

11. The present document of airport services and charges has been prepared in two language versions – English and Polish. The Polish version is deemed to be decisive in any circumstances resulting differences in interpretation between said language versions.
- 11.1 GTL SA reserves the right to refuse the acceptance of an aircraft due to extraordinary events or conditions rendering impossible the safe landing of an aircraft at Katowice International Airport.
- 11.2 This present document of tariff of charges remains valid until the approval of a new tariff of airport service charges by the president of the Civil Aviation Office.
- 11.3 Entitlements acquired by a carrier on the basis of tariffs valid from the 31 December 2005, particularly in terms of discounts, remain valid until their termination in accordance with the tariffs applicable from the 31 December 2005, unless the carrier deems the new tariff to be to their advantage and appeals for these tariffs to apply.
- 11.4 The rulings of the tariff applicable from the 31 December 2005 are deemed to be terminated with the introduction of the present document of tariffs and charges, unless the present tariff or contract agreement with airport management deems otherwise.
- 11.5 With the exception of the case defined in paragraphs 11.4 the present document of tariffs is deemed to apply.